

There is no room for mistakes in a Résumé. We follow three simple steps that have proven over and over to be the key to success:

1. You will be assigned a Résumé Consultant; they work with you from beginning to end, in person, by phone, e-mail, or skype. The consultant digs deep into your work experience and then examines the qualifications the prospective employer is looking for. We match these two together.
2. With these facts in mind, our vast experience in résumé creation and thousands of power words and phrases on file, we start creating a powerful, successful and effective Résumé.
3. You will receive a final draft of the Résumé. Once again you will work with the Résumé Consultant to discuss the Résumé. The Résumé Consultant explains the purpose of each sentence in the Résumé. Changes can be made and the Résumé is prepared for release.

Assistance with Online Applications

Are you having difficulties with your on line application? We have extensive experience with on line applications. We can help you submit yours !